



### Booking Form - May 22-23, 2018 | Chicago, IL

<b>Main Contact Name</b>	<b>Main Contact Email Address</b>	<b>Main Contact Phone Number</b>
<hr/>	<hr/>	<hr/>

<b>Delegate(s) Name(s)</b>	
1.	5.
2.	6.
3.	7.
4.	8.

<b>Delegate(s) Job Title(s)</b>	
1.	5.
2.	6.
3.	7.
4.	8.

<b>Delegate(s) Email Address(es)</b>	
1.	5.
2.	6.
3.	7.
4.	8.

**Company Name**

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**Full Mailing Address**

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ZIP Code: 

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<b>Package(s)</b> - Select ONE package per delegate	<b>Del 1</b>	<b>Del 2</b>	<b>Del 3</b>	<b>Del 4</b>	<b>Del 5</b>	<b>Del 6</b>	<b>Del 7</b>	<b>Del 8</b>
Conference + 2 Deep Dives								
Conference + 1 Deep Dive*	A B	A B	A B	A B	A B	A B	A B	A B
Conference Only								
Deep Dive Only*	A B	A B	A B	A B	A B	A B	A B	A B

\*Please indicate Deep Dive selection

**Total Price**

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**Payment Details** Credit Card

Name on Card		Card Number (16 digit number on the front of the card)	
Valid From (if applicable)	Expiry Date	Security Code (3 digit number above the signature strip)	
VAT Number	Initials	Date	

**OR** I will be paying by bank transfer – I understand that the payment must be received before the next booking deadline to claim the current prices. I will be making the bank transfer on \_\_\_\_\_ date. Bank Transfer

**When you have completed the form** - please save and email it to a member of Hanson Wade staff or [register@leap-hr.com](mailto:register@leap-hr.com)

**TERMS & CONDITIONS**

Full payment including VAT is due upon receipt of registration. If registration is less than 14 days before event full payment is due on registration.

**CANCELLATION AND SUBSTITUTION POLICY**

A substitution from the same organisation can be made at any time in writing at no extra charge. Cancellations must be received in writing. If the cancellation is received more than 14 days before the conference attendees will receive a full credit to a

future conference. Cancellations received 14 days or less (including the fourteenth day) prior to the conference will be liable for the full fee for full registration terms and conditions, please visit the conference website.